

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2296

Field Office Distribution

Notices are available on the Internet at <http://www.fsa.usda.gov/notices>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

National Office Distribution

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1465 5-19-10	WebTA Employee Entry and Activity Reporting System Training and Implementation	FSA Employees
BCAP-14 5-12-10	Payment Authority for Biomass Crop Assistance Program (BCAP)	State and County Offices
CM-669 5-10-10	Removing AD-1026A Report	State and County Offices
CRP-659 5-14-10	Transition Incentives Program (TIP)	State and County Offices
IRM-427 5-12-10	Annual Information Technology (IT) Security Program Review and Security Controls Risk Assessment for State and County Offices	State and County Offices
DCP-232 5-14-10	Using a Register for 2010 DCP Enrollment and ACRE Election and Enrollment	State and County Offices
FI-2967 5-12-10	Processing Promissory Notes (CCC-279's) in the National Receipts and Receivables System (NRRS)	State and County Offices
FI-2968 5-19-10	Updating Bankruptcy Flags in FSA Financial Services (FSA-FS)	State and County Offices
FLP-567 5-11-10	Announcing the Availability of Loan Making and Primary Loan Servicing Application Packages	State and County Offices
INFO-41 5-14-10	Section 1619 of the Food, Conservation, and Energy Act of 2008 (Section 1619) and Payment Information Under FOIA	FSA FOIA Offices and State and County Offices

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
IRM-428 5-13-10	Information Technology (IT) Equipment and Supplies	State and County Offices
IRM-429 5-19-10	Annual Information Technology (IT) Security Program Review and	State and County Offices
LDAP-25 5-12-10	Completing the Payment Calculation Worksheet for 2008 and 2009 Emergency Assistance for Livestock, Honey Bees, and Farm-Raised Fish Program (ELAP) Payments	State and County Offices
LP-2149 5-12-10	Modification of National and State Commodity Assessments Payment Processing and Remitting Procedures	State Offices, Peanut CMA's, and DMA's

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
14-CN (Rev. 10) Amend. 34 5-19-10	Procedures for Cotton Clerks	Cotton Clerks and Cotton State and County Offices
1-FI (Rev. 14) Amend. 1 5-12-10	Processing Payments Initiated Through NPS	All FSA Offices
1-FSFL (Rev. 1) Amend. 1 5-12-10	Farm Storage Facility Loan Programs	State and County Offices
1-LDAP Amend. 9 5-12-10	Livestock Disaster Assistance Programs	State and County Offices
1-LDAP Amend. 10 5-13-10	Livestock Disaster Assistance Programs	State and County Offices
1-LDAP Amend. 11 5-13-10	Livestock Disaster Assistance Programs	State and County Offices
1-Sure Amend. 8 5-11-10	Supplemental Revenue Assistance Payments Program	State and County Offices

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Procedures Notices

None

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
FI-2967	5-19-10	FI-2968
1-FI (Rev. 13)	5-12-10	1-FI (Rev. 14)
1-FSFL	5-12-10	1-FSFL (Rev. 1)
IRM-427	5-19-10	IRM-429

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms\Publications Online Website at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov